Advanced passenger information (DOCS)

Royal Jordanian would like to remind you about the obligation to send passenger information for all international flights departures and arrivals immediately at time of creating the PNR (latest updates on SSR DOCS element is up to 72 hours prior departure) to/from the below destinations:

- Saudi Arabia (Jeddah, Al-Medina, Dammam and Riyadh)
- United Arab Emirates (Dubai, Abu Dhabi, Al-Ain).
- Qatar (Doha)

Effective immediately; RJ agents must add the passport information using the SSR DOCS for ALL fields required as a mandatory requirement. It must be added for all types of passengers (Individuals & Groups)

All Agents must ensure that the required information is entered in the PNRs in the correct format and will be liable for any delays encountered by the customer as a result of missing or incorrect information entered.

Royal Jordanian Airline
Sales & Distribution Department - Reservations Systems team.
The required information

1. First name/last name.
2. Date of birth.
3. Gender.
4. Passport issuing country (must be three letters code).
5. Passport number.
6. Passport expiry date.
7. Nationality (must be three letters code).

Document types:

- P- Passport
- IP- Passport card.
- H- Holder if any.

Gender of passenger:

- F- Female.
- FI- Female Infant.
- M- Male.
- MI- Male Infant.
| **AMADEUS** | Format: SR DOCS RJ HK1- (DOCUMENT TYPE) - (DOCUMENT ISSUING COUNTRY/STATE) - (DOCUMENT NUMBER) - (NATIONALITY) - (DATE OF BIRTH) - (GENDER) - (DOCUMENT EXPIRY DATE) - (LAST NAME) - (FIRST NAME) - (MIDDLE NAME) / P (PASSENGER NUMBER)  
Example: SR DOCS RJHK1-P-JOR-I504456-JOR-29OCT69-M-01JAN20-QARDAN-ALI/P1  
For more information: GG AIR RJ DOCS |
| **Galileo** | Format: SI.P(PASSENGER NUMBER)/SSR DOCS RJ HK1 / (DOCUMENT TYPE) / (ISSUING COUNTRY CODE) / (DOCUMENT NUMBER) / (NATIONALITY) / (DATE OF BIRTH) / (GENDER) / (DOCUMENT EXPIRY DATE) / (LAST NAME) / (FIRST NAME) / (MIDDLE NAME)  
Example: SI.P1/SSRDOCSRJHK1/P/JOR/01234567/JOR/06FEB72/M/11MAR15/ALSHEHRI/ALI/OMAR  
For more information: GC*RJ/10 |
| **Sabre** | Format: 3DOCS / (DOC TYPE) / (ISSUE COUNTRY) / (DOC NBR) / (NATIONALITY COUNTRY) / (DATE OF BIRTH) / (GENDER) / (DOC EXPIRY DATE) / (LAST NAME) / (FIRST NAME) / (MIDDLE INITIAL) -(PASSENGER NUMBER)  
Example: 3DOCS/P/JOR/01234567/JOR/06FEB72/M/11MAR15/ALSHEHRI/ALI/OMAR-1.1 |
| Format: | SSR:DOCS RJ HK1/P/PASSPORT ISSUING COUNTRY 3 LETTERS CODE/PSPT NUMBER/ NATIONALITY CODE 3 LETTERS/DATE OF BIRTH/GENDER/PSPT EXPIRY DATE/PSPT FAMILY NAME/PSPT FIRST GIVEN NAME/PSPT MIDDLE/H/P1
| Example: | SSR: DOCS RJ HK1/P/JOR/I504456/JOR/11DEC86/M/15MAR17/BAKIR/HASHIM/MOHD

| Format: | 3SSR DOCS RJ HK1/ (Document Type) / (Issuing Country Code) / (Document Number) / (Nationality) / (Date of Birth) / (Gender) / (Document Expiry date) / (Family Name) / (First Name) / (Middle Name) - (Passenger Number)
| Example: | 3SSR DOCS RJ HK1/P/JOR/01234567/JOR/06FEB72/M/11MAR15/ ALSHEHRI/ALI/OMAR-1.1

| Format: | 3DOCS/(doc type)/(issue country)/(doc nbr)/(nationality country)/(date of birth)/(gender)/(doc expiry date)/(last name)/(first name)/(middle name)-(passenger number)
| Example: | 3DOCS/P/JOR/01234567/JOR/06FEB72/M/11MAR15/ALSHEHRI/ALI/OMAR-1.1 |